

BROADWAY SCHOOL OF REAL ESTATE

Hot Springs, Arkansas

Terms and Policies

Instructional Objectives

Courses of instruction are designed for the person who desires to enter in the real estate business and to prepare himself/herself to take the state real estate examination to qualify for licensure.

Curricula Offered

Preparation for Salesperson Licensure – Basic Principles of Real Estate – 60 hours

First Year Salesperson Post Licensing Course – 18 hours

Broker Post Licensing Course – 30 hours

Continuing Education Course – 6 hours

Subjects Covered

Students study the various pertinent facts on real estate transactions. Subjects discussed include:

Ownership	Encumbrances	Contracts	Transfer and Leases
Finance	Land Description	Appraisal	Closing Statements
Income Taxes	Laws of Agency	Deeds	Real Estate Arithmetic

Admission Requirements

All students must be 18 years of age and competent in the reading of required materials. The school does not grant credit for previous education, training and/or work experience.

Completion Requirements

Each course has specific requirements for completion. Please see these requirements on the enrollment application.

Leaves and Absences

Classroom - Due to the short length of these courses, no leave will be granted. A student is expected to attend all scheduled classes. An absence will be excused only in the event of an emergency. Students should contact the instructor as soon as possible when he / she cannot attend class. A student missing more than one day will be terminated and must reapply for the next class.

Correspondence – Students have up to one year after receiving materials to complete the correspondence courses.

Online – Courses must be completed within 12 months of registration.

Classroom Calendar

Day classes begin the second Monday in each of the following months: January, March, May, July, September and November. Classes begin at 9:00am and end at 4:30pm Monday thru Friday. Continuing Education classes end at 4:00pm. There will be no classes scheduled on New Year's Day, Memorial Day, Independence Day, Thanksgiving and Christmas.

Tuition: Cost for classes may vary. Please see the Enrollment Form for your course for Tuition and Fees.

Refund Policy

Refund policy as required by Act 1213 of the Arkansas State Board of Education: Students who drop out due to illness, transfer, etc will be refunded the remainder of tuition on a pro-rata basis determined by the number of classes attended. A minimum of \$100.00 is non-refundable for courses dropped after the class begins.

Instructors

Kent Keahey is President of Broadway School of Real Estate, Active Real Estate Broker of Keahey Real Estate as is a member of the Real Estate Education Association. Kent Keahey is also a contributor to Pearson Vue Real Estate Exam Guide.

Accreditation

Broadway School of Real Estate is licensed by the Arkansas State Board of Private Career Education and is accredited by the Association of Real Estate License Law Officials (ARELLO) (www.arello.com) to offer distance learning courses and is certified as a Certified Distance Education Instructor (CDEI)(www.idecc.org).

Location and Facilities

1009 West Grand Avenue, Hot Springs, Arkansas 71913

Classroom facilities are air conditioned and include blackboard, flip chairs and a video cassette program projector. Maximum seating is 30 students.

Publication Date: April 2010

This information will remain in effect during this licensing year. Certification that the Board will receive advance notice in the event of changes and/or if other changes will occur.